

# Malcolm Driscoll

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## INDUSTRY EXPERIENCE

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### Office Production Assistant

*Embattled 2018*

- Took daily lunch orders for the office
- Maintained office crafty and kept everything in stock
- Went on daily runs for production
- Logged Purchase Orders
- Held the production phone and took messages if necessary

### Set PA

*Comedy By Blake 2018*

- Worked with Art department during set up and breakdown
- Distributed and collected walkies each day to crew
- Valeted cars for talent and guests
- Completed lockups

### Second A.D.

*The Morning Small 2018*

- Assisted 1<sup>st</sup> A.D. as needed
- Created the daily call sheets and distroed to cast and crew on set
- Solved problems with shooting and maintained order on set

### Producer

*A Simple Guide to Murder and Resurrection 2018*

- Procured funding for filming
- Maintained shooting schedule in order to maintain film budget
- Solved problems on set as they arose
- Kept morale high on set under difficult filing conditions

## OTHER WORK EXPERIENCE

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### Resident Advisor

*UA Housing*

- Filed nightly on-call reports, reporting any building activity
- Created monthly programing for residents connecting them with different on-campus resources
- Helped to point residents toward on-campus available resources
- Acted as a resource for residents

### Avanti

*UA Orientation*

- Assisted with the transition of over 10,000 incoming Freshmen
- Aided students with class selections
- Answered questions about campus life

## SKILLS

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|               |              |                  |
|---------------|--------------|------------------|
| Scheduling    | Casting      | Time Mgmt        |
| Communication | Budgeting    | Microsoft Office |
| Adobe Premier | Social Media | Leadership       |

## INVOLVEMENT

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### UA Digital Media Center

Senior Producer (June 2016 – May 2018)

### UA Housing

Freshman Advisor (Aug 2016 – May 2017)

### Practicum

General Crew Member (Jan 2017 – May 2018)

### UA's Mentorship Program

Al's Pals Mentor (January 2016 – April 2016)

### UA Tennis Club

Member (Aug 2015 – May 2018)

## HONORS

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Dean's List, Every Semester

Golden Key International Honor Society

Sigma Alpha Lambda National Leadership & Honors Organization

Phi Sigma Theta National Honor Society

Phi Eta Sigma National Honor Society

## EDUCATION

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### Bachelor of Arts

The University of Alabama - August 2018

### Communication and Information Sciences

Major: *Telecommunication and Film*

Concentration: *Production Management*

### College of Arts and Science

Major: *Theatre*