



STEPHANIE
SIMON

work summary

Stephanie Simon

cover letter

Design Disciplines:

Architectural Design
Interior Architecture
Interior Design
Sustainable Practices
Development Specialties
Construction Admin
Project Management
Environmental Branding
Staging/Show Homes

Locations:

175 Aliant Pkwy
Alexander City, AL 35010

605 W MLK Hwy, Suite B
Tuskegee, AL 36083

Communications:

334.226.0750
256.750.0399
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Online Presence:

www.scenarch.net
www.scenarch.design

<https://www.linkedin.com/in/stephanie-a-simon-55756a8/>

https://www.facebook.com/Scenario-335010470494376/?modal=admin_todo_tour

To Whom it may concern,

Thank you for your interest in my work and business background. It is my hope that you will find the information contained in this combined resume and work synopsis a satisfactory summation of my qualifications, professional experience, and range of offerings.

I have included information I find to be pertinent to my current professional practices and skillset. While there is only a small sampling of my work included in this document, I'm sure that you will see the depth and diversity in my work. In addition to what I offer directly, I pride myself in partnering with other professionals. This helps me to complement my skills and offerings to provide the best holistic service opportunities to clientele in the private, commercial, retail, institutional and government sectors.

Again, thank you for your interest in my services. I look forward to the possibility of us working together in the near future.

Best Regards,



Stephanie A. Simon
Managing Principal @ Scenario Design Inc.

qualifications

- 30+ years of administrative leadership experience in corporate, small business, and design/construction venues
- 20 years as an active multi-discipline design & construction professional in land development, government, commercial, institutional, specialty, and residential projects
- Project budgeting skills are within 10% above and below margin of error
- Excellent forecasting abilities in sustainability, trends in practice and materials, and installation methodology
- High-level negotiation and business procurement skills
- Written & verbal communication skills in the areas of; design/construction, business plans, proposals, RFP's, bid documents, grant management & project management documentation, industry & public engagement

accomplishments

- Successful Entrepreneur in both Business Administration and Design/Construction
- Lobbying Advocate and among the first to certify by professional NCIDQ examination in Louisiana as a Registered Interior Architect/Designer after mandatory qualification was established in 1999.
- Active Proponent & Early Adopter USGBC Sustainable Design Practitioner
- Designed & Built the second energy conscious luxury home in the state of Louisiana – 4400 sq. ft. under roof /Net Utility Average \$125+- mo.
- One of the first liaison members of the District of Columbia's Mayors Council on Green Practices
- Leadership positions on several association and company boards, with responsibilities such as; negotiations, mediation, and contract administration

MY Philosophy:

Good DESIGN is a venture into the human psyche. When properly accomplished it is both functional and aesthetically pleasing.

work history

Scenario Design Inc - Architectural Design Firm in Alexander City & Tuskegee, AL
Managing Principal - March 2019 to Present

Freelance - Interior Architecture/Design Services
Contract Work – November 2017 to March 2019

Medical Sabbatical
No Work/Inactive - January 2014 to October 2017

An Simon Studios Ltd – Architectural Design Firm in Tuskegee, Alabama
Managing Principal – August 2009 to January 2014

Freelance - Interior Architecture/Design Services in Multiple States
Contract Work – November 2006 to August 2009

SKB Architecture – Architectural Design Firm in Washington, D.C.
Designer/Project Manager – September 2005 to November 2006

Noble Alliance Inc – Design/Development Company in New Orleans, LA
Managing Principal/Partner – January 2002 to August 2005

Design Alternatives Inc – Architectural Design Firm in New Orleans, LA
Managing Principal/CEO – March 1997 to August 2005

proficiencies

Design – Architectural & Space Planning, Site Selection & Development, Advanced Needs Assessment, Project Programming, Construction Documentation, Specification, FF&E, Sustainable Practices, Purchasing, Construction & Materials ROI

Construction - Administration & Project Management, Estimation, Value Engineering, Errors/Omissions Reduction, Supervision, Waste Controls & Management

Technical Skills

General – Strategic Planning, Analytical Processes, Qualitative/Quantitative Research & Reporting, Project Optimization, Benchmarking, KPI Review, Budgeting, Systems ROI, Consumer Behavior, Time/Energy/Money Management, Risk Assessment & Mitigation, Demographic Studies

Technology – CAD Operations, Microsoft Suites, Project Management, Web-based Communications, Online Research, Information Management, Social Media Platforms

education

LSU Systems matriculation via **Delgado Community College**
Interior Architecture/Design 3 Year Certification Degree **1999**

University of New Orleans - Bachelor Degree in Business Sciences **1987**

McDonogh #35 College Preparatory High School - *Graduated* **1982**

certifications

Certified by **National Council for Interior Design Qualification** (NCIDQ#018402)

Certified in **Construction Administration/Management** (*Minority Contracting*) via
Small Business Administration & **Louisiana Dept. of Economic Development**

memberships

Alexander City Chamber of Commerce – *Board Member*

Council for Interior Design Qualification – *Member*

Houzz (Design Industry Services) – *Professional Member*

Congress For the New Urbanism (CNU) - *Member*

The Movement 46 (Community Organization) – *Strategic Planning Team Leader*

client history snapshot

Government

- National Park Service (Alabama)
- Macon County Commission (Alabama)
- Pentagon/Scitor Corp (Washington DC)
- Tallapoosa County Commission (Alabama)

Institutional & NGO

- Auburn University (Alabama)
- Greater St. Stephen FGBC (New Orleans LA)
- Household of Faith Church (New Orleans LA)
- The World Bank (multiple International sites)
- Tuskegee History Center (Alabama)
- United Nations Foundation (Washington DC)

Commercial & Mixed-Use

- Blackboard Educational Technology Company (Washington DC)
- Mayer Brown LLP (Washington DC)
- Provision Contracting Services LLC (Alabama)
- Various Historic Commercial Building Owners (New Orleans & Alabama)

Residential

Custom Homes:

- Floyd & Robin Myers - Remodel (Princess Anne, MD)
- Helen Washington – New Construction (New Orleans)
- Fortuna Family – New Construction (New Orleans)

Contract Services:

- Kent Custom Homes (New Orleans)