

Nicholas Braley

Production Assistant

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Objective

Creative and detail-oriented film professional, with high education and experience in all stages of production, from pre-production to post-production. Brings positive attitude while maintaining efficiency on set. Excellent time management in a fast-paced team-focused environment. Hands-on approach and excellent communication skills.

Experience

Finish Line Productions | Freelance Production Assistant

October 2021 – Current

- Assisted production team with various runs and tasks on and off set.
- Assisted in making food/drink orders for cast and crew.
- Prepared various documents including call sheets, scripts, location agreements, etc.
- Organized shoot schedule on calendar for production team.
- Loaded and unloaded equipment from crew vehicles.

Education

Full Sail University

September 2019 - February 2022 - Bachelors of Science in Digital Cinematography

- GPA: 3.9
Related Coursework: Fundamentals of Production, Location Lighting, History of Motion Picture Arts, Leadership & Organizational Behavior, Mobility & Data Management.

Skills

- Has valid driver's license
- Clean driving record
- Has own vehicle
- Is fully COVID vaccinated
- Self-Starter
- Walkie-Talkie trained
- Organizational Skills
- Excellent problem-solving ability