

LESLIE PEARCE

4900 County Road 12
Odenville, AL 35120
(205) 577-0925
Officialpelizabeth@gmail.com

EDUCATION

Jacksonville State University, Jacksonville, AL

Bachelor of Arts in English, May 2023

Magna Cum Laude (3.7/4.0)

Relevant Coursework: Introduction to Film, Playwriting and Screenwriting, Special Topics in Film Studies, The Art of Film, Film Techniques

Awards and Honors: President's List, 2022; Dean's List for 7 semesters; Sustained Excellence by a Senior English Major, 2023

RELEVANT EXPERIENCE

Leonards Media LLC, Oneonta, AL — *Production Assistant*

The CW's "Farmer Wants A Wife": Season Three

September 2024 - October 2024

- Maintained and labelled equipment to be used on set and transported
- Organization and delivery of set paperwork and media
- Communication between departments on set and between producers and production office

Jacksonville State University Film and Theatre Department, Jacksonville, AL — *Production Coordinator*

THUNDERCLAP

February 2024 - March 2024

- Organization and delivery of set paperwork and media
- Communication between location managers, film director, and producer
- Maintaining the set through direction of production assistants

Leonards Media LLC, Oneonta, AL — *Production Assistant*

The CW's "Farmer Wants A Wife": Season Two

September 2023

- Assisting production office and art department

- Assisting talent and designated talent wranglers
- Transporting set dec, props, and production office belongings to and from set

Longleaf Studios, Jacksonville, AL — *Production Assistant*

Foxglove Candy with Debtor Entertainment (Birmingham, AL)

September 2023

- Assisting director, director of photography, and audio engineer
- Set dressing and prop management/creation
- Assisting in scene preparation for lighting, audio, and camera

Longleaf Studios, Jacksonville, AL — *Production Assistant*

Defending Freedom: The Arthur D. Shores Story in association with Illuminate Studios and Alabama Public Television

March 2023

- Assisting director/camera operator in organization of set equipment
- Set dressing and prop management
- Assisting in set-up of lighting equipment

Jacksonville State University Film and Theatre Department, Jacksonville, AL — *Producer*

Close To Home

January 2023 - May 2023

- Aiding director and director of photography in their duties
- Set and crew management
- Management of production and crew paperwork

EXHIBITION RECORD

2022	<i>Birdsock Academy</i> , Sidewalk Film Festival, Birmingham, AL
2021	<i>Tipping Point</i> , Jacksonville State University Film Festival, Jacksonville, AL

SKILLS

- WriterDuet
- Producing
- Secretarial Duties
- Writing
- Microsoft Office Suite
- Google Drive
- Critical Thinking

- Customer Satisfaction
- Canva
- Production Management
- Research Skills
- Organizational Skills
- Set Dressing
- Leadership
- Grip
- Lighting